

# BYBA PROCESSES MANUAL

## FELLOWSHIP AWARD

### 1.0 GENERAL

#### 1.1 Background

- 1.1.1 Since the formation of BYBA in 1974 members of the Association have been honoured for their services to BYBA and its membership, and since 2006 all those before and after, have been awarded the BYBA Fellowship.

#### 1.2 Purpose

- 1.2.1 This process ensures the Fellowship honours members meeting the criteria, and confirms guidance upon the privileges and expectations of its membership.
- 1.2.2 A Roll of Honour shall be maintained of all The BYBA Fellowship members in recognition of their services to the Association.

### 2.0 METHOD

#### 2.1 Nominations Criteria.

- 2.1.1 Nominations for membership of The BYBA Fellowship should meet one or more of the following criteria:
- Has given 20 years meritorious service to the BYBA membership or membership band,
  - Has made a significant contribution to the BYBA membership,
  - Nomination is likely to be of benefit to the membership.

#### 2.2 Nomination submission

- A nomination in writing to the Association Chair from member of the Association, or Portfolio including a Region.
- The Fellowship nominee will be advised of the award in advance with the privileges and expectations. Should this be declined, the submission will go no further.
- Acceptance of and agreement to the nomination by BYBA Council which will be noted in the minutes of the Annual General Meeting

#### 2.3 Fellowship Certification

- 2.3.1 New Fellowship members will be presented with a framed Fellowship Certificate at a prestigious national event.

## 2.4 Privileges

2.4.1 Members of The BYBA Fellowship will be entitled to:

- Life membership of the Association
- A vote at the Annual General Meeting
- Annual membership cards will be renewed as “Fellowship Member Grade” and subscription will be waived
- On production of their card, entrance charges to all BYBA events will be waived for both the Fellowship Member and their partner.
- It should be noted that should a Fellowship Member take on a role as a Council Trustee, or in decision-making role on a Portfolio (including Region), then the Fellowship Member will be required to pay a subscription (Gold level). The Fellowship Member then takes on the same responsibilities as any other council or portfolio member.

## 2.5 Expectations from BYBA

2.5.1 Fellowship Members could be requested or invited to represent the BYBA at:

- a BYBA or member band event
- external networking events
- events that could raise the profile of the Association, such as, as a Guest, a Speaker or a Presenter of Awards.

2.5.2 When appropriate, Fellowship Members may be requested to sit on an Appeals Panel, act as Arbiters or give guidance on confidential matters.

## 2.6 Conditions of Fellowship Membership

2.6.1 Fellowship Members will be expected to act within the aims of the Association and its Constitution. Where a Fellowship acts contrary to the aims and the Constitution, then Council will deal with this via the Constitution.

## 3.0 RECORDS

All members of the Fellowship will be recorded and held on a “Roll of Honour”.

## 4.0 HISTORY

Draft A	Apr 06
Draft B	Dec 09
Updated	Jan 18

## 5.0 CIRCULATION

BYBA Members

## 6.0 AUTHORISATION

AUTHOR – Jan 2018	Name	Role
Name	Paul Cartwright	Association Chair
REVIEWED		
Name	-	Council
AUTHORISED BY		
Name	Neil Wright	Association Vice-Chair

## 7.0 APPENDICES

Progressive list of Fellowship Members added to "Roll of Honour".

### Fellowship Members to 2017

John Anning	Geoff Bailey
Peter Ingram	Tony Patrick
Stanley Wright	Douglas Caldwell
Tom Bradshaw	Irene Roberts
Derek Jackson	David Loader
Douglas McClean	Steve Johnson
John Warden	John Johnson
John Bond	Barry Vernon
Diane Bond	Mark Nicholson
Robert Jarman	Christine Cartwright
Patrick Dalton	Ann Matthews
Eddie Burrige	Paul Cartwright
Eddie Hendle	David Cousland
David Lee	Allan Palmer
Bill Roberts	Tammy Clegg
Steve Jordan	Peter Marshall
Pauline Ingram	Ron Everett
Bob Girvan	Paul Morgan
Roy Powell	Terry Middleton
John Hansford	Jackie Tetley
Maurice Day	Elaine Thurtle
Leroy Grubb	Terry Thurtle
Wendy Bawden	David John Harvey (Ewing)
Roger Ash	Barry Hulbert
Glen Carter	Tony Hendle